

Complaint Unit (+965) 22987070 DATE : / / 20

**COMPLAINT FORM**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | | | | | | | | | | | | | |
| Civil ID No. |  |  |  |  |  |  |  |  |  |  |  |  | Portfolio number |  |
| Phone No. |  | | | | | | | | | | | | Fax |  |
| Address |  | | | | | | | | | | | | E-mail |  |

**Subject of the complaint:**

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

**Attachments:**

* There are no documents attached.
* Attached documents are : ……………………………………………………………………………………………………………………………………

*(Civil ID copy should be attached).*

**Acknowledged:**

I declare that all the information that I gave above are correct and conform to reality, and I take full responsibility for any incorrect submitted information, also I acknowledged that the subject of the complaint is not perspective in court, and I confirm that I will not take any further action after reaching an agreement and the corrective action implemented.

Signature: ………………………..

How to deliver your complaint to complaint unit?

* By hand for complaint unit in headquarters ( Kuwait City – Ahmad Al-Jaber street – Baitak Tower,Floor 23 )
* By mail ( P.O. Box 3946 Safat , Postal Code 13040 Kuwait )
* By E-mail ( [complaint@kfhcapital.com.kw](mailto:complaint@kfhcapital.com.kw) )

Reply of the complaint is within 30 working days from receipt complaint